



COMMONWEALTH of VIRGINIA

Department of Criminal Justice Services

The Honorable Jackson H. Miller
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MEMO

To: Criminal Justice Services Board Grants Committee
From: Jennifer MacArthur, Manager, Adult Justice Programs
Date: September 22, 2022
Re: FY23 CCCA/PSA Grant Program

The Department of Criminal Justice Services (DCJS) administers general appropriation funds designated for the purpose of supporting the Comprehensive Community Corrections Act for Local-Responsible Offenders (CCCA) and the Pretrial Services Act (PSA) as discretionary grants to local units of government. Only county or city governments that currently receive funds are eligible to receive CCCA and PSA grants. There are currently 37 CCCA and 35 PSA agencies that receive level grant funding from DCJS to support local probation and pretrial services. During the March 2022 CJSB Committee meeting, the committee approved total CCCA/PSA awards for FY23 of \$28,652,145.

In the current Appropriations Act, an additional \$500,000 was earmarked for PSA agencies. The Appropriations Act also includes funds to increase the base salary of full-time, state funded CCCA/PSA employees by five percent on August 1, 2022. During the July CJSB Executive Committee meeting, DCJS asked that \$375,000 of the \$500,000 be approved for new full-time officer positions at the five agencies identified in a recent workload study as being in the most need of additional staff. DCJS also asked for the Committee to approve up to five percent or \$882,061 for salary increases. At that time, DCJS did not know the amount of funding it would receive from the Department of Planning and Budget (DPB) for salary increases. In anticipation of not receiving enough funding to cover the full five percent salary increases, DCJS held \$100,000 of the additional \$500,000.

DCJS received \$1,009,633 from DPB for salary increases. This provides additional funds for salary increases and allows the use of the \$100,000 for other purposes. Of the remaining \$100,000, DCJS would like to use \$75,000 for an officer position in Salem. According to the workload model, it is the next agency in need of staff. In addition, DCJS requests to split the remaining \$25,000 between the six agencies that received new positions for operational costs to support those new positions. In regard to the additional funding received from DPB for salary increases, there were three agencies that were identified as not correctly updating their budgets

last year. As a result, the original calculations for those three agencies' salary increases were incorrect. When their budgets were recalculated using the correct information, there was an additional \$4,347 needed to make the programs whole. The remaining salary increase funds were split proportionally among all of the agencies for a total increase of \$123,225. DCJS respectfully requests the CJSB Grants Committee approve \$75,000 for a new officer position, \$25,002 for operational costs for new positions in six agencies, and \$127,572 for additional salary increases for all of the agencies.